

St. Peter's United Charities

Registered charity no. 216737

Guidelines for referrers

St. Peter's United Charities, based at St. Peter's church in Nottingham, is able to make a small number of grants each year to needy individuals living in the city of Nottingham or (at the discretion of the trustees) in the surrounding districts of Greater Nottingham.

Grants, usually of amounts up to £150, can be awarded for essential basic items that applicants are unable to afford for themselves. Grants are typically made for items such as clothing, bedding, furniture and other household items. However, this is not a definitive list and it may be possible to consider requests for support in other areas, depending on the circumstances of the individual case.

Applications should be made by a referrer who knows the applicant and can vouch for the applicant's circumstances, including in particular the genuineness of the need and the individual's financial situation. It is the referrer's responsibility to verify that the individual for whom a grant is being requested does not have significant savings; a statement that the individual is "on benefits" is not necessarily sufficient grounds to make the award of a grant appropriate and additional information demonstrating that the applicant is unable to make ends meet needs to be provided.

Although the charity is a church-based fund, the grants we make are intended for the whole community of need. There are no eligibility requirements on the basis of gender, age, origin, status, ethnic group, or faith and enquiries/applications are welcome on behalf of any individual in need, regardless of their background.

Applications should be made on the charity's application form, which can be downloaded from the website at <http://www.nottinghamchurches.org/charities/> or requested by emailing stpeterscharities@nottinghamchurches.org or writing to The Clerk, St. Peter's United Charities, St. Peter's Church Centre, St. Peter's Square, Nottingham NG1 2NW. Requests can be submitted at any time and a decision can normally be expected within two weeks of a full, supported, application being received by the Trustees. Although it is not at present possible to contact the charity by telephone, please make sure that you include a telephone number on the application form so that the trustee who deals with your application can speak to you if necessary.

It is a strict condition of any grant awarded that it must be used for the specific purpose for which it was given; if circumstances change after a grant is made in such a way that the money cannot be spent as planned, you must inform us and we may request the return of some or all of the grant. We will normally ask you to submit a receipt demonstrating that the grant has been spent as intended.

The charity's funds are very limited, so requests for grants may have to be refused, even if they meet our criteria. If we are unable to make a grant, we will always let you know as soon as possible.

Please contact us if you have any queries.

*Armored Young
Chair of Trustees*

*Keith Charter
Clerk to the Trustees*